

Members: Ms Pickup, Stringer, Mrs Williams, Sweeney, Loades, Fear, Waring, Wilkes, Huckfield

# FINANCE, RESOURCES AND PARTNERSHIPS SCRUTINY COMMITTEE WORK PLAN



**Chair: Councillor Stubbs**  
**Vice Chair: Councillor Wallace**

**Portfolio Holder(s) covering the Committee's remit:**  
**Councillor Elizabeth Shenton (Policy, People and Partnerships)**  
**Councillor Terry Turner (Finance, IT and Customer)**  
**Councillor John Williams (Town Centres, Business and Assets)**

**Work Plan correct as at: Friday 21<sup>st</sup> August 2015**

**Remit:**

**Finance, Resources and Partnership Scrutiny Committee is responsible for:**

- Communications and consultation
- Council structure and democracy and constitutional review
- Customer contact and customer service centres
- Member development and support
- Neighbourhood and locality working
- Partnerships: Newcastle Partnership Strategic Board
- Performance management and monitoring
- Revenues and benefits
- Putting people first
- Risk champion
- Transformation programme
- Accountancy
- Budget
- Capital and revenue expenditure
- Efficiency savings
- Financial monitoring
- Health and safety champion
- Human Resources
- Information and communication technology
- Procurement champion
- Treasury management
- Workforce development
- Co-operative Council

<b>Date of Meeting</b>	<b>Item</b>	<b>Reason for Undertaking</b>
<b>15<sup>th</sup> June 2015 (agenda dispatch Friday 5<sup>th</sup> June 2015)</b>	Financial and Performance Management Report to end of Quarter 4 (March) 2015	To provide Finance, Resources and Partnerships (FRAP) Scrutiny Committee with the Financial and Performance Review, Fourth Quarter 2014/2015
	Review of changes to the Committee arrangements	To update Members on the outcome of a review undertaken by a Local Government Association peer review team of the democratic decision-making structures of the Council.
	Constitution Review Working Group	To receive an update by the Democratic Services Manager
	Finance, Resources and Partnership Scrutiny Committee Work Plan	To discuss the work plan and potential topics that Committee Members would like to scrutinise over the forthcoming year
<b>3<sup>rd</sup> September 2015 (agenda dispatch 21<sup>st</sup> August 2015)</b>	Quarter One Financial and Performance Review	To provide Scrutiny with the Financial and Performance Review, Quarter One 2015/2016
	Newcastle Partnership Commissioning Prospectus	A report to be presented on the collective approach to delivering key services in the future. This is based on a clear single vision for the Borough; shared priorities and shared outcomes, allied to shared resources in terms of commissioning and delivery
	Constitution Review Working Group	It was resolved at the last meeting that Group Leaders are asked to re-elect Members to the Working Group, with an update being received on the recommendations that had been put forward.
	Portfolio Holder(s) Question Time	Opportunity for the Committee to question the Portfolio Holder(s) on their priorities and work objectives for the next six months and to address any issues or concerns that they may be facing
	Finance, Resources and Partnership Scrutiny Committee Work Plan	To discuss the work plan and potential topics that Committee Members would like to scrutinise over the forthcoming year
<b>4<sup>th</sup> November 2015 (agenda dispatch 23<sup>rd</sup> October 2015)</b>	Quarter Two Financial and Performance Review	To provide Scrutiny with the Financial and Performance Review, Quarter Two 2015/2016
	Medium Term Financial Strategy	An update to be provided on the Medium Term Financial Strategy for 2016/2017 and the following four years, indicating the projected budgets

Date of Meeting	Item	Reason for Undertaking
	Review of changes to the Committee arrangements  Finance, Resources and Partnership Scrutiny Committee Work Plan	for these years and the shortfall compared to available resources  To provide Members with feedback from each Committee regarding the review undertaken by a Local Government Association peer review team of the democratic decision-making structures of the Council  To discuss the work plan and potential topics that Committee Members would like to scrutinise over the forthcoming year
<b>3<sup>rd</sup> December 2015</b> <b>(agenda dispatch 20<sup>th</sup> November 2015)</b>	Revenue Budgets 2016/17 – First Draft Savings Plan  Capital Strategy Update  Asset Management Strategy Update  Scale of Fees and Charges  Finance, Resources and Partnership Scrutiny Committee Work Plan	To review progress on the completion of the revenue and capital budgets for 2016/2017 to enable a robust and affordable budget for 2016/2017 to be approved  An update to be provided on how the Council deploys its capital resources in order to assist it to achieve its corporate and service objectives  An update to be provided on the finance and resource implications of the Asset Management Strategy 2014-2017  Review of the fees and charges which the Council makes in order to keep them in line with the cost of service provision and to establish the amounts to be included in the 2016/2017 budget  To discuss the work plan and potential topics that Committee Members would like to scrutinise over the forthcoming year
<b>13<sup>th</sup> January 2016</b> <b>(agenda dispatch 8<sup>th</sup> January 2016)</b>	Budget Review	The Budget Review is an information gathering workshop and will give Members a chance to ask any questions relating to the budget setting process
<b>27<sup>th</sup> January 2016</b> <b>(agenda dispatch 15<sup>th</sup> January 2016)</b>	Quarter Three Financial and Performance Review  Treasury Management Strategy 2016/2017	To provide Scrutiny with the Financial and Performance Review, Quarter Three 2015/2016  To approve the Strategy to be followed by the Council in carrying out its treasury management activity in the forthcoming year 2016/2017

<b>Date of Meeting</b>	<b>Item</b>	<b>Reason for Undertaking</b>
	Revenue and Capital Budgets 2016/2017	To consider the final version of the Revenue and Capital Budget 2016/2017 before it is considered by Council on 24 <sup>th</sup> February 2016.
	Budget Review 13 <sup>th</sup> January 2016	To consider feedback received from the Budget Scrutiny Café held on the 13 <sup>th</sup> January 2016
	Finance, Resources & Partnership Scrutiny Committee Work Plan	To discuss the work plan and potential topics that Committee Members would like to scrutinise over the forthcoming year
<b>14<sup>th</sup> March 2016 (agenda dispatch 4<sup>th</sup> March 2016)</b>	Portfolio Holder(s) Question Time	Opportunity for the Committee to question the Portfolio Holder(s) on their priorities and work objectives for the next six months and to address any issues or concerns that they may be facing
	Annual Work Plan	To review outcomes, recommendations, feedback and further action required on items submitted over the past twelve months
<b>15<sup>th</sup> June 2016 (agenda dispatch 3<sup>rd</sup> June 2016)</b>	Financial and Performance Management Report to end of Quarter Four (March) 2016	To provide Finance, Resources and Partnerships (FRAP) Scrutiny Committee with the Financial and Performance Review, Fourth Quarter 2015/2016
	Finance, Resources & Partnership Scrutiny Committee Work Plan	To discuss the work plan and potential topics that Committee Members would like to scrutinise over the forthcoming year

<b>Task and Finish Groups:</b>	
<b>Future Task and Finish Groups:</b>	
<b>Suggestions for Potential Future Items:</b>	<ul style="list-style-type: none"> <li>• Constitution Review Working Group – Future Work Plans</li> <li>• Co-operative Council</li> <li>• Partnerships: Newcastle Partnership Strategic Board</li> <li>• Transformation Programme</li> </ul>

<b>DATES AND TIMES OF CABINET MEETINGS:</b>	Wednesday 10 <sup>th</sup> June 2015, 7.00pm, Committee Room 1
	Wednesday 22 <sup>nd</sup> July 2015, 7.00pm, Committee Room 1
	Wednesday 16 <sup>th</sup> September 2015, 7.00pm, Committee Room 1
	Wednesday 14 <sup>th</sup> October 2015, 7.00pm, Committee Room 1
	Wednesday 11 <sup>th</sup> November 2015, 7.00pm, Committee Room 1
	Wednesday 9 <sup>th</sup> December 2015, 7.00pm, Committee Room 1
	Wednesday 20 <sup>th</sup> January 2016, 7.00pm, Committee Room 1
	Wednesday 10 <sup>th</sup> February 2016, 7.00pm, Committee Room 1
	Wednesday 23 <sup>rd</sup> March 2016, 7.00pm, Committee Room 1
	Wednesday 8 <sup>th</sup> June 2016, 7.00pm, Committee Room 1